

Details of ERRONEOUS TRANSFER submitted by RP to CCRL

[on RP's letterhead]

NO.	DETAILS	DESCRIPTION	
1	Requested By	RPID :	
		RP NAME:	
2	"FROM" Account	CLIENT ID:	
		CLIENT NAME:	
3	WR Details	WR Type (eWR/eNWR)	
		WR Number	
		Commodity Code	
		Commodity Name	
4	"TO" Account (Details of the account to which the wrong transfer has been effected)	In case the wrong account is with CCRL:	
		CLIENT ID:	
		In case the wrong account is with NERL:	
		RPID:	
		Client ID:	
5	*Account to which commodity are to be transferred back	CM BP ID:	
		RPID:	
		CLIENT ID:	
6	Account to which the securities were actually meant for transfer (correct BOID)	CLIENT NAME:	
		RPID:	
		CLIENT ID:	
7	Reason for the error		
8	Steps taken to ensure that the error is not repeated		
9	Reason for delay in reporting the incident of erroneous transfer (if reported after more than 45 days after entry of transaction)		
10	Declaration	We hereby certify that the information mentioned above is true to the best of our knowledge and ability and all possible care and diligence has been exercised to examine the genuineness of the error. We request CCRL to instruct the CCRL/NERL RP maintaining the account, where the securities were erroneously credited, to initiate steps to reverse the same.	
11	Authorized Signatory	DATE:	
		NAME:	
		SIGNATURE:	
		SEAL OF THE RP:	

Enclosures:

- 1) Letter from the Depositor /Client or CM (whichever is applicable);
- 2) Copy of instruction slip duly filled in by the Depositor /Client (from whom the error was initiated);
- 3) Letter from the RP, requesting CCRL to rectify the error;
- 4) Indemnity on Rs.200/- Stamp Paper from the Depositor /Client or CM or RP (as the case may be).

*** To be filled only in cases where the erroneous transfer has taken place from CM Pool Account.**